



## APPLICATION FOR EMPLOYMENT

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

### **PLEASE PRINT LEGIBLY**

Position(s) applied for: \_\_\_\_\_ Date of Application \_\_\_\_\_

**You must be at least 18 years of age to apply for a Security Officer Position!**

How did you learn about us?

Advertisement  Friend/Relative  Other \_\_\_\_\_  
 Employment Agency  Current Employee \_\_\_\_\_

Employee's Name \_\_\_\_\_

\_\_\_\_\_  
Last Name First Name Middle Name

\_\_\_\_\_  
Address Number & Street City State Zip

\_\_\_\_\_  
Social Security Number Telephone Number(s): Home: \_\_\_\_\_  
Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

Are you a Veteran? YES  NO  If yes, give date(s): \_\_\_\_\_

Have you ever filed an application with us before? YES  NO  If yes, give date \_\_\_\_\_

Have you ever been employed with us before? YES  NO  If yes, give date \_\_\_\_\_

Are you currently employed? YES  NO  May we contact your employer? YES  NO

Are you currently on "lay off" status subject to recall? YES  NO

On what date would you be available for work? \_\_\_\_\_

Are you available to work: Full Time  Part Time  Shift Work  Temporary

Can you travel as a job requires it? YES  NO  If yes, how far are you willing to travel? \_\_\_\_\_ miles.

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration? YES  NO   
(Proof of citizenship or immigration status will be required upon offer of employment).

Have you ever been convicted of a felony or gross misdemeanor? YES  NO

If yes, explain all:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

**EDUCATION: Must be High School Graduate or have GED Certificate!**

	Name & Address of School	Course of Study	Years Completed	Diploma/ Degree
High School				
College				
Graduate Studies				
Other (Specify)				

Indicate any foreign languages you can speak, read and/or write:

	Fluent	Good	Fair
Speak			
Read			
Write			

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

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Describe any job-related training received in the United States Military:

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List professional, trade, business or civic activities and offices held. (You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status):

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## Availability Form

This form will assist us in determining your work availability and goals. Please complete the questions below, answering the questions as honestly as possible. This form will go into a file and be used as a reference in scheduling you.

- How much money are you looking to make per hour? \$ \_\_\_\_\_
- How many hours a week do you want to work? \_\_\_\_\_
- If you prefer working part-time, what is the maximum number of hours you want to work? \_\_\_\_\_
- Rate, in order of preference and availability, the shifts you would work – 1 being the most preferred and 3 being the least. Circle NA if you are not available to work that particular shift.

Graveyard	1	2	3	NA
Swing	1	2	3	NA
Days	1	2	3	NA

- Are you willing to work overtime? YES  NO
- Would you want to be on our “on-call” list for emergency fill-in jobs? YES  NO
- Are you currently working another job? YES  NO

If yes, what are the hours? (Full-time or part-time) \_\_\_\_\_

- Please circle the transportation that is available to you:

Private Vehicle	Public Transportation
Bicycle	Walk

- Are you available to work indoors? YES  NO
- Are you available to work outdoors? YES  NO
- Do you have limitations that would hinder you from performing the duties of a Security Officer? YES  NO

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## EMPLOYMENT HISTORY

**Start with your present or last job.** Include any job related military services assignments, and volunteer activities. You may exclude any organization that would indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer Name:	Start Date	End Date	Supervisor Name & title
Address:			
Phone #1:	Phone #:		
Job Title:	Work Performed:		
Reason for Leaving:			

Employer Name:	Start Date	End Date	Supervisor Name & title
Address:			
Phone #1:	Phone #:		
Job Title:	Work Performed:		
Reason for Leaving:			

Employer Name:	Start Date	End Date	Supervisor Name & title
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Job Title:	Work Performed:		
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Employer Name:	Start Date	End Date	Supervisor Name & title
Address:			
Phone #1:	Phone #:		
Job Title:	Work Performed:		
Reason for Leaving:			

**ADDITIONAL INFORMATION**

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State any additional information you feel may be helpful to us in considering your application. Note to applicants: **DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE JOB REQUIREMENTS FOR WHICH YOU ARE APPLYING.**

Are you capable of performing in a reasonable manner, with or without reasonable accommodation, the activities involved in the job or occupation for which you have applied? A description of the activities involved in such a job or occupation is attached.  YES  NO

## APPLICATION STATEMENT

I certify that answers given herein are true to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time **not to exceed 45 days**. Any applicant wishing to be considered for employment beyond this period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an **“at will”** nature, which means that the Employee may resign at any time and that the Employer may discharge Employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or by conduct unless such a change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all the employer’s rules and regulations.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## REFERENCES

1. \_\_\_\_\_  
Name Phone

\_\_\_\_\_  
Address

2. \_\_\_\_\_  
Name Phone

\_\_\_\_\_  
Address

3. \_\_\_\_\_  
Name Phone

\_\_\_\_\_  
Address

# OSG

**OATRIDGE SECURITY GROUP, INC.**  
**DISCLOSURE AND CONSENT TO CRIMINAL HISTORY CHECK FORM**

I, \_\_\_\_\_ affirm that I have not been:  
(Printed Name)

- a. Convicted of any crime against children or other persons; which have been defined as follows: aggravated murder; first or second degree murder; first or second degree kidnapping; first, second or third degree rape; first, second or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future.
- b. Conviction of crimes relating to financial exploitation if the victim was a vulnerable adult.
- c. Found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor.
- d. Found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor.
- e. Found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult; or
- f. Found by a court in a protection proceeding under Chapter 74.34 RCW, to have abused or financially exploited a vulnerable adult.

I understand that should I choose not to sign this statement and/or submit to a Criminal History Check, I will be disqualified from being employed with the Oatridge Security Group, Inc.

I certify under penalty of perjury that the foregoing is true and correct and consent to a Criminal History Check at this time and any future time that OSG deems appropriate.

Dated at \_\_\_\_\_, Washington this \_\_\_\_\_ day of \_\_\_\_\_  
(City) (Month & Year)

\_\_\_\_\_  
**TYPE or PRINT LEGIBLY** Complete Legal Name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Signature